

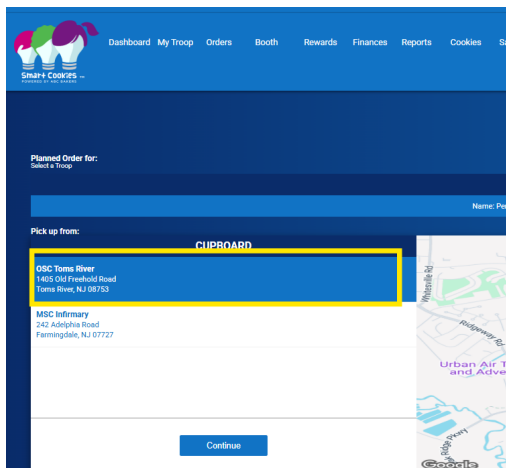


Quick Bites



Creating a Planned Order

View this video: [Creating a Planned Order- YouTube Video](#) or follow the instructions below:



Log into Smart Cookies and navigate to Orders>Planned Order.

Select the cupboard for pick up. Then select the date and time for pickup. Enter the order in cases or packages. Unit of measure will display just above the boxes for quantity. Enter any notes in the notes field and click save.

Please submit orders at least 2 days in advance. Cupboards will be open daily M-F starting Wed. 2/26 through Thurs. 4/10/25.

After Pick-up: After your Troop has picked up the cookies from the cupboard, the cupboard manager will approve and the order will be converted to a transfer. Then the Troop volunteer will receive an email receipt.

VOLUNTEER CUPBOARDS: HOWELL & SO. OCEAN (BARNEGAT)

These are mini-cupboards in volunteers' homes, designed for troops running low on cookies over the weekend and need to replenish for their booth sales. Place a planned order through Smart Cookies. **Both volunteers work so your actual pick up day and time must be confirmed with the volunteer by email or text. No exceptions.**

So. Ocean (Barnegat):	Melissa Melber	gsjstroop50261@yahoo.com	(732) 674-0124
Howell Cupboard volunteer:	Donna Tornich	donnajtorn@aol.com	(732) 547-7260

