

## **TASK DESCRIPTION**

**POSITION TITLE:** Community Recruiter

**ACCOUNTABILITY:** Regional Recruitment Committee Chair

**TERM:** One Year

**PURPOSE:** Manages, coordinates and implements recruitment activities in a community

### **RESPONSIBILITIES:**

1. Adheres to the Girl Scouts of the USA and Girl Scouts of the Jersey Shore, Inc. policies, guidelines, standards and procedures.
2. Attends training for the position.
3. Identifies and oversees recruitment opportunities in a community.
4. Helps place School Liaison in all schools within a community; fills in where there are vacancies.
5. Helps plan and implement community wide recruitment activity.
6. Identifies potential community partners and membership growth opportunities.
7. Encourages participation in the Early Bird and On-Time registrations.
8. Notifies Director of Recruitment of any challenges, changes, or opportunities in a community.
9. Attends regional and community meetings as required.
10. Other tasks as assigned.

### **QUALIFICATIONS:**

1. Is a registered member of GSUSA.
2. Is an organized and efficient individual who demonstrates ability to handle challenges, and recruit other volunteers.
3. Has the ability to develop working relationships with other volunteers and staff while maintaining objectivity and confidentiality standards.