

## **Regional Volunteer Support Committee Chair**

### **POSITION DESCRIPTION**

<b>ACCOUNTABILITY:</b>	Volunteer and Troop Support Director
<b>TERM:</b>	Two Years (no more than 2 terms or 4 years)
<b>PURPOSE:</b>	Provides leadership to the committee in its support and mentoring of leaders

#### **RESPONSIBILITIES:**

1. Adheres to the Girl Scouts of the USA and Girl Scouts of the Jersey Shore, Inc. policies, guidelines, standards and procedures.
2. Attends workshop/training for position.
3. Provides leadership to the Volunteer Support Committee.
4. Recruits a volunteer from each community to serve on the committee
5. Schedules and plans regional committee meetings with appropriate staff.
6. Recruits, with the help of the Volunteer and Troop Support committee, community level volunteers; provides contact information as needed.
7. Oversees orientation process for new leaders.
8. Promotes and oversees troop participation in Opportunity Catalog and Volunteer Tool Kit.
9. Promotes training and identifies training needs in the region.
10. Establishes and promotes community leader meetings.
11. Manages volunteer recognition system for the region.
12. Monitors conflict resolution process.
13. Maintains log of local troop trips.
14. Oversees regional and troop financial processes.
15. Other tasks as assigned.

#### **QUALIFICATIONS:**

1. Is a registered member of GSUSA
2. Is an organized, open-minded, flexible and enthusiastic individual.
3. Has the ability to develop working relationships with other volunteers while maintaining objectivity and confidentiality standards.